



Team OC Dance Program Parents,

We are excited to announce that we are planning our second annual recital for the Team OC Dance Program. Learning to perform in front of an audience is an important part of dance education. Not only does it breed confidence, but it is also a great reward for your dancers who work hard all season long. The recital is the annual staple of a dance school and conjures images of childhood for many. It's a rite of passage for thousands of young dancers and a chance to shine in front of family and friends that they anticipate with nervous excitement. The teachers have begun talking with your dancers about recital and classes have started to learn choreography for the performance. Our award winning dance company will be performing their competition numbers and our Singing program will also be featured.

I would like to thank you all for your participation in this wonderful event. This information packet should provide you with all the necessary information in regards to the recital progress, picture day and the actual shows. Please feel free to email me any questions you may have. You can also check with the front desk and the bulletin board next to Venice Square for the most up to date recital information. Also, check your dancer's bag for notices that may be passed out in class.

We want to sincerely thank you for your support and patronage during our first four years at Team OC. We are all looking forward to working with your dancers on this exciting recital project as we strive to make it a great experience for you and your dancers!

Respectfully,

Jaclyn Butterfield

Dance Director

jaclynb@teamocfun.com

714-444-1144 ext. 209

RECITAL HANDBOOK

Philosophy, Policies and Procedures

General Information:

Team OC Dance Program Recital
Saturday June 19th, 2010
Goldenwest College Performing Arts Theater
15744 Golden West Street
Huntington Beach, CA 92647-2748
<http://www.gwctheater.com/contact.html>

General Admission Tickets Pricing:

Pre-Sale Adults: \$15.00

Pre-Sale Children (under 10 years): \$12.00

Tickets at the Door: \$18.00

Show 1: 10:00 A.M.

Drop off Time: 9:30 A.M.

Doors Open: 9:40 A.M.

Show 2: 12:30 P.M.

Drop off Time: 12:00 P.M.

Doors Open: 12:10 P.M.

Show 3: 3:00 P.M.

Drop off time: 2:30 P.M.

Doors Open 2:40 P.M.

Show 4: 5:30

(Dance Company Showcase)

Drop off time: 5:00 P.M.

Doors Open 5:10 P.M.

***A complete class listing for each show and the order will be posted in Mid-May. The shows will be organized by age and level. The youngest dancers will dance in the morning and early afternoon.

Part 1: Commitment

Dedication to recital commitments is the responsibility of both students and their parents. We've created this handbook in an effort to clarify what we expect from you in terms of commitments and responsibility to the annual recital, the studio, and other students and parents.

Important Dates

By allowing your child to participate in the Team OC Dance recital, you commit yourself and/or your child to the following dates and events.

Date	Activity	Where
May 31st	Costume Pick Up Week	Street Beat Studio
June 7-12	Picture Day	Team OC Dance Hall
June 14-18	Mandatory Class Week	Team OC Dance Class
June 19 th	Recital	Goldenwest college

Updates

As the season progresses, additional recital information or updates will be posted on the Team OC website, [www.teamocfun.com], in monthly newsletters, and on the studio bulletin board, located in the dance hall. Make it your responsibility to keep abreast of this important information. Our goal is to make the recital an organized, exciting experience for everyone involved. It's a team effort; students, their parents, the teachers, and the director are key players in the show's success.

Home Study

To ensure that the students feel confident about their performance, we ask parents and guardians to encourage them to rehearse their recital choreography on a regular basis.

PART 2: Costumes

We spend many hours determining the correct costumes for each class. They are always age-appropriate and of the highest quality possible.

Sizing

Costume measuring began in December and continued for new students until February. All of our efforts were made to ensure that your child's measurements were accurate and allowed for some growth.

Alterations

Although rare, alterations are sometimes needed after the costumes have been distributed and are the sole responsibility of the student's parent or guardian. We recommend the velvet hanger tailoring shop in Newport beach (949-673-4434, speak to Alice tell her your from Team OC). Velvet hanger is extremely talented in working with all fabrics and costumes and is the only alteration company that we use for our competitive company costumes.

Distribution

Costumes will be distributed the week of May 31st during or after your child's class time. You may report to the desk located outside of the street beat room to sign your costume out. Unfortunately, we cannot hand the costumes out directly to the students. Please be prepared to come into the facility to sign out your costume. This is the best way to ensure the costumes get home safely and all in one piece. It is recommended that students try the costume on immediately so that if alterations are necessary, they can be completed right away. Once a fit is established, students should not wear their costumes, accessories, or tights prior to picture day and the performance in order to maintain their appearance.

Your costume will come with an informational flyer attached. This will remind you of the correct shoes and any needed accessories. One pair of tights will be included with your costume. Straps may also need to be tacked into place so please carefully read this information BEFORE picture day. If you have any questions please ask your teacher.

Costume Care

We recommend that each student's name be placed in his or her costumes, shoes, accessories, and tights. Place the costumes in a garment bag with your child's name on the outside. Pack accessories in a clear plastic bag with your child's name on the bag and on each item. Press all costumes prior to the picture day and the performance and please do not wash costumes in your washing machine; dry clean them only (after the recital).

TIPS: COSTUME COMMON SENSE

- ✓ Always have a second pair of tights available.
- ✓ Place costumes in a garment bag for travel.
- ✓ Hang and press costumes before each performance.
- ✓ Place your name in all costumes and shoes.

PART 3: Hair and Make-up, shoes and tights

Hair and Makeup

Combo, Fairytale Theater and Mini Hip Hop classes: Please feel free to do your child's hair however you would like, curls look great on stage and we want them to look like their cute, beautiful selves. Stage lights tend to wash out faces, so a little lipstick and blush is suggested but not required.

Pre-Ballet- Ballet 3: Hair needs to be pulled back neatly into a low bun and make-up should be stage appropriate. Example: Red lipstick, dark blush, brown eye-shadows, black eyeliner and black mascara.

Jazz, Lyrical, Tap and Hip Hop Classes: Hair can be worn in pony-tail style with all bangs pulled away from face. Make-up should be stage appropriate. Example: Red lipstick, dark blush, brown eye-shadows, black eyeliner and black mascara.

Shoes

The following shoes are required for all students. All tap shoes must have black elastic (remove all ties). You can purchase black elastic at any fabric or craft/hobby store.

To determine which shoe is required for your student, please find your teachers name and the class day/time. Discount dance supply offers very good prices and ground shipping usually gets the items to you in 2 days as their warehouse is based out of Santa Ana.

Tan, Split-Sole, Slip-on Jazz Shoes www.discountdancesupply.com



Miss Jaclyn Monday 3:30 Mini Jazz
Miss Natalie Monday 4:30 Pre-Jazz
Miss Natalie Tuesday 3:30 Lil Pop Stars
Miss Natalie Tuesday and Wednesday 4:30 Pop Stars
Miss Michele Thursday 3:30 Pre-Jazz
Miss Heather Thursday 4:30 Jazz 1 Intermediate
Miss Erica Thursday 4:30 Jazz 1 Beginning
Miss Michele Thursday 5:30 Lyrical 1 Intermediate
Miss Brenna Thursday 5:30 Lyrical 1 Beginning
Miss Tina Saturday 11:30 Jazz 1 Beginning

Black, Split-Sole, Slip-on Jazz Shoes www.discountdancesupply.com

Miss Jaclyn Thursday 4:30 Jazz 2/3

Pink, Leather Ballet Shoes www.discountdancesupply.com



Miss Erica Monday 10:30 Fairytale Theater
Miss Natalie Tuesday 5:30 Ballet 2/3
Miss Natalie Wednesday 3:30 Mini Ballet
Miss Brenna Thursday 9:30 Combination Ages 2-3
Miss Tina Thursday 6:30 Ballet 1 Beginning
Miss Michele Thursday 6:30 Ballet 1 Intermediate
Miss Brenna Friday 3:30 Combination Ages 4-5
Miss Brenna Friday 5:30 Ballet for Gymnasts
Miss Brenna Saturday 10:30 Combination Ages 4-5
Miss Brenna Saturday 8:30 Ballet for Gymnasts

Black Tap Shoes www.discountdancesupply.com



Miss Erica S. Tuesday 3:30 Tap 1
Miss Brenna Friday 10:30 Combination Ages 2-3

Miss Brenna Saturday 9:30 Combination Ages 2-3
Miss Tina Saturday 10:30 Combination Ages 2-3

White Keds or similar shoe www.striderite.com

Miss Natalie Monday 3:30 OC Musical
Miss Audrey Tuesday 2:30 Mini Hip Hop

Street Sneakers: no need to purchase anything new, a clean pair of sneakers is perfect!

Mr. Devon Monday 3:30 Hip Hop
Mr. Devon Monday 4:30 Breaking
Miss Audrey Tuesday 3:30 Pre-Hip Hop
Miss Audrey Tuesday 4:30 Hip Hop 2

Bare Feet

Miss Heather Thursday 5:30 Lyrical 2/3
Miss Tina Saturday 9:30 Combination

PART 4: Be Prepared

Pre-Planning

The recital isn't a one-day activity. Gather all costumes, accessories, shoes, and makeup several days in advance so you'll know if something is missing or isn't right.. Make a checklist of your child's routines, listing their costume, tights, shoes, and any accessories, and refer to it to make sure you have all your supplies before going to the theater.

Bring at least one extra pair of tights of each color. Also bring bobby pins and hairspray.

TIPS: OTHER HANDY EXTRAS

- ✓ Baby wipes/Shout wipes (to fix makeup mistakes or wash hands)
- ✓ Baby powder (for itchy costumes)
- ✓ Safety pins (for emergency costume repairs)
- ✓ Clear nail polish (to repair minor holes or runs in tights when there isn't time to change them)
- ✓ Band-Aids (the "invisible" kind)

PART 5: Mandatory Class Week

Participation in the week of classes before the recital is mandatory. Teachers will be focusing the entire class on the recital dance and your students will be "performing" their routines for Team OC Staff members and other classes. Also, if your student is performing with a class that is combining with another class, your teacher may ask you to be present at a time different than your normally scheduled class so that all of the students can dance together (you will have at least 1 month's notice for this). This is a very important week for our students and the performances.

Final Bows

All students are required to participate in the final bows, which will be rehearsed during their classes the week before the recital. This is a tradition in recitals and it brings the Team OC Dance program all together on one stage.

PART 6: Student Drop-Off and Pickup

To the left of the theater will be a drop-off/pick-up table. Children will need to be signed in 30 minutes before show-time. We will also need a cell phone number where a parent or guardian can be reached during the show, in case of an emergency. When you sign-in your child, a necklace with your child's name, class information, parent name and contact information will be put on your child. This makes for easy identification of students at pick-up time. To avoid confusion, please have the same parent sign-in and pick-up your dancer. Please be patient with the pick-up process, form a single file line and our runners will be gathering the student of the parent who is in the front of the line. Shouting your last name only makes things more complicated! So please be patient and we will have everyone on their way as soon as possible.

Unfortunately, parents will not be allowed backstage during the recital. The backstage area is small and can get crowded and hectic. We want to ensure a calm and safe environment for our students at all times. If your child is in more than one dance, we have plenty of helpers backstage who will make sure your child is in the appropriate costume. Please have a bag packed (clearly labeled with their name) for your dancer with a favorite toy and all costumes and accessories organized and easy to find.

Special note: Please do not attempt to pick up your child during the performance. All students will be under the supervision of responsible adults and will be safe for the length of the performance. The dressing rooms will be stocked with various activities as well as snacks and water.

PART 7: Picture Day

Recital Photos

Class photos will be taken the week of June 7-12th. All students are required to be present for their class picture. After the group photo shoot, students may choose to have solo portraits made in any or all of their costumes. There is no obligation to purchase photos. Please arrive to your class time, or scheduled picture time at least 15 minutes early with costume on and hair and make-up to your liking.

Unfortunately, no parents will be allowed inside the studios during picture day. We will have teachers and photographers available to ensure that your child takes the best picture possible. Please make sure that hair and make-up are performance and picture quality.

See photography flyer for package prices and additional information a deposit is required for individual photos so please carefully read the attached flyer.

Photography Schedule: Monday June 7th-12th

Schedule is subject to change

Monday: All Classes will be photographed during their normal class time.

Tuesday: All Classes will be photographed during their normal class time.

Wednesday: Mini Ballet 3:30 & Pop Stars 4:30 please come for your Portrait Tuesday at 4:30.

Thursday: All Classes will be photographed during their normal class time.

Friday: All Classes will be photographed during their normal class time.

Saturday: All Classes will be photographed during their normal class time.

PART 8: Recital Tickets and Pre-Sale Flower Bouquets

Ticket Policies

Tickets go on sale the week of May 24th. All studio accounts (tuition, costumes, etc.) must be paid in full before any family member may purchase recital tickets.

Tickets will be available for purchase at the front desk on a first come first serve basis. All tickets are general admission and each person must have a ticket. No children will be allowed to sit on a parent's lap. If younger siblings would be uncomfortable remaining seated for two hours, please don't bring them to the recital. Children who are running around the auditorium are distracting to audience members. All of our recitals are considered family entertainment and are less than two hours in length.

Tickets will also be sold at the Box Office the day of the show for \$18.00. This is the first performance opportunity for many of our students and this is a smaller venue than last year. We expect a full house; therefore, **Buying tickets in advance is strongly suggested.**

Flower Pre-Sales

Flowers will be available for Pre-Sale at the front desk the week of May 24th. We are offering a mixed bouquet for \$13.00. If you order a bouquet it will be available for pick-up before the recital, at intermission and immediately following the recital. Some flowers will be on hand if you decide to purchase a bouquet at the recital; however, quantities are limited so make sure to order a head of time.

PART 9: Recital Policies

Video and Photography

No video cameras will be allowed in the theater!!! A professional videographer will be shooting the entire recital. DVD sales order forms will be available Mid-May and at the recital.

Auditorium Rules

No eating, drinking, or smoking is allowed in the auditorium. When they are not onstage, dancers must remain in the dressing rooms with their teachers and backstage helpers.

Backstage

Family members and friends don't belong backstage or in the dressing rooms. The same applies during intermission and after the show. There is a lot of backstage activity in a limited space, and dressing rooms are a private area. Please remind your family and guests to be respectful of these areas. Those who wish to greet a performer after the show or present flowers should do so near the pick-up table or the lobby areas.

Thank you so much for taking the time to read through this packet. We are happy to answer any questions you may have regarding this exciting event. Please direct all questions to the dance director, Jaclyn Butterfield. You can reach her by phoning Team OC at 714-444-1144 or by emailing her at jaclynb@teamocfun.com (email is preferred). Thanks again for being a part of our second program recital and for being a part of our Team OC family.

Turning Dreams into Accomplishments!

